

We here at TCIA's are well aware that there are as many ways to make a resume as there are resumes to be made. You do you, boo. Having said that, here are some tips and tricks to help you be the best you.

### **REQUIRED:**

Your resume should be only ONE single page, sized 8x10. This is the only one of our tips that is REQUIRED. Seriously.. don't make us flip...the page. In the words of the great Tim Gunn, "Make it work!"

### **RECOMMENDED:**

Your resume should be clean, easy to read, and the vital information should be easy to find. Here are a few tips curated from some of our amazing casting directors that can help you achieve that magic:

- We recommend portrait mode, not landscape.
- Your name! Make sure it's clearly displayed at the top of the page. (Like 'duh'..but you'd be surprised.)
- Your contact information should also be clearly visible and at the top of the page. If you have an agent, **their** info should also be easy to find. You want Casting Professionals to be able to reach you, right?
- Theatre credits first! This is a theatre audition, don't make us dig to find your theatrical experience.
- Be sure to include: Production, Role, Theatre Company (not venue), and Director. Three or Four clean, distinct columns make this super easy to read!
- Font size no smaller than 10pt. If we have to squint to read your resume we get cranky.
- Remember that the theatre community is super small - double and triple check all of the spellings of ALL the names on your resumes. Teachers, choreographers, directors... all of them.
- Speaking of the small world ... this should go without saying, but so that it's been said... please don't lie. Just don't. It doesn't help you and it makes us sad.
- Color is not necessary on your resume. If you feel it's absolutely vital to show us who you are, please ensure that everything is still super easy to read. Black type is standard.
- It is REALLY helpful to Casting Professionals if you categorize and then bold your special skills. Example: INSTRUMENTS: beginning violin, guitar (8yrs), SPORTS: soccer, basketball. When you don't separate we might miss the skill that you have and we need.
- Look y'all. We all know that being an understudy is one of the hardest gigs as a performer. Having said that though, it is industry standard to only indicate "performed" for understudy credits where you actually replace the main actor for at least one performance. A dedicated understudy performance is something else entirely.